

Sitting Bull College Student and Prospective Student Location

Related Documents:

- Professional Licensure and Certification Programs: Disclosures and Initial Enrollment Requirements
- Student Attestation Form

Purpose:

To define how Sitting Bull College (SBC) determines a prospective student's location, a student's location, and the responsibility of the prospective student and/or student to inform SBC of their location as it relates to federal regulation [34 CFR 668.43](#).

Scope: This guidance, along with its related procedures and definitions, apply to prospective students and current students as defined herein and pertains to Sitting Bull College's admissions process and academic programs, regardless of instructional mode: online, in-person or hybrid. Situations not addressed by this guidance may be covered under other SBC policies.

1. Definitions

- A. Prospective Student: An individual prior to acceptance into an academic program, dual enrollment course, or non-degree course or program.
- B. Student: An individual accepted into or enrolled in an academic program, a dual enrollment course, or non-degree course or program.
- C. Current Address: Where the student will reside or is residing while attending SBC.
- D. Permanent Address: A student's legal or home address.

2. General Determinations of Location

- A. SBC determines a prospective student's location based upon the current address listed in the College's integrated student information system that collects and stores student data.
- B. SBC determines a student's location based upon the current address reflected in the student information system.
- C. Prospective students are responsible to provide a permanent address and current address upon applying to SBC and upon requesting a change of program.
- D. Students are responsible to keep their current and permanent addresses up-to-date in MySBC.

3. Dissemination

This guidance shall be included on the Professional Licensure Disclosure webpage.

4. Revision of this Guidance and Related Procedures

This guidance and related procedures supersede any previous SBC guidance addressing prospective student and student locations. It shall be reviewed and updated bi annually. SBC reserves the right to make changes to this document as necessary, and once those changes are posted online, they are considered in effect.

Legal references: Code of Federal Regulations 34 CFR 668.43 – Institutional and Programmatic Information