

Curriculum Committee Strategic Planning Report

Date of review: 6/2/2016

FUNCTION: Recommend academic and instructional policy to the Board of Trustees.

SCOPE: Covers all matters of instructional policy, programs, and activities as they relate to the curriculum.

GOAL 1: To strengthen and determine the need for current academic programs through 2025.

<i>Objective A</i>	Assign programs to the annual review for the year.
Measurement Tool (who, what, when, how)	The Curriculum Committee chairperson in the fall 2015, after approval at a curriculum meeting, will notify the programs to be reviewed during the 2015-2016 academic year.
Measurement Goal	The following programs will be reviewed in 2015-2016: Native American Studies (Associate of Arts), Lakhotiyapi/Dakhotiyapi (Certificates I and II, AS), Information Technology (Certificate in Information Technology, Associate of Science Information Technology) and Business and Office Technology (Certificate in Business and Office Technology, Associate of Applied Science and Associate of Science in Business and Office Technology)
Findings/Results	Revised the Program Review Handbook with the revisions approved in November 2015. This included adding a culture component to the program review and the rubric. Completed Program Reviews for Native American Studies (April 2016), Information Technology (May 2016), and Business and Office Technology (May 2016). Moved the Lakhotiyapi/Dakhotiyapi (Certificates I and II, AS) program review to the fall of 2016. Furloughed the Entrepreneur Certificate, the AS degree for Business, Native Community Development Certificate, Concrete Certificate, and Business and Office Technology Certificate, AAS, and AS.
Data Analysis	The external reviewer continues to be a valuable asset for this work. This process has also encouraged the committee and the programs to look at not just courses and programs but at the overall strengths, opportunities, needs and the fit with the college and with the mission of SBC. Most programs demonstrate a commitment and willingness to really examine their program and to offer suggestions to improve SBC. There is also a better flow between the curriculum and the assessment process.
Action/Recommendation	<ul style="list-style-type: none"> • Continue using an external reviewer. • Decided to separate the Lakhotiyapi/Dakhotiyapi (Certificates I and II, AS) program review from the Native American Studies review due to the program differences. As this will be the first program review since the feasibility study for this program, the review was moved to the fall of 2016. • Programs scheduled for review in 2016-2017: Lakhotiyapi/Dakhotiyapi (Certificates I and II, AS) , Building Trades (Certificates and AAS); TREND Programs (Certificates: Electrical, Welding, CDL, Oil Drilling, Heavy Equipment Operations) and Pre-Engineering (AA).

<i>Objective B</i>	Review and revise curricular components of the college catalog.
Measurement Tool (who, what, how, when)	The Curriculum Committee will review and revise curricular components as indicated for the college catalog at their monthly meetings and make recommendations on changes to the Dean of Academics.
Measurement Goal	Complete the review of the curricular components for the college catalog by middle April 2016.
Findings/Results	Approved a number of changes to courses and curriculum throughout the academic portion of the Bulletin. Approved revisions to align courses with common course numbering for ND or facilitate student progress including towards/between degrees. Approved changes that improved transparency or made the meaning much clearer/less confusing. Approved the replacement of Lakota and Dakota in all SBC course titles and descriptions with Ochethi Sakowin to be more inclusive of the groups within this culture.
Data Analysis	Updating a draft copy of the College bulletin as changes were made streamlined this process. Final changes were made during the May 2016 meeting to the academic portion of the bulletin. Faculty and staff have been more proactive about noting changes needed to the Bulletin which prevented a year-end rush for approvals.
Action/Recommendation	Continue with a draft College Bulletin that is updated with changes as they are made.

GOAL 2: To explore and evaluate the addition of two Master’s programs, two Bachelor programs and other academic and technical programs through 2025.

<i>Objective A</i>	Evaluate and review potential new courses.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all course submissions through a review of the rationale, syllabus, and course description monthly.
Measurement Goal	Review and approve new course requests at the monthly meetings. Report the number of new courses approved by June 2016. Report the number of courses that have been enhanced by June 2016.
Findings/Results	A total of 43 new courses were approved, including 18 for the MS in Education and 20 in Native American Studies or related areas. A total of 4 courses were enhanced.
Data Analysis	The majority of the new courses were to facilitate the new programs or to facilitate progress from lower degrees/certificates to the higher degrees. Two courses were added to facilitate students who wish to know more about Native American games and the readings for the yearly AIHEC conference. NAS 103 Introduction to Lakota/Dakota Language, Culture, and History was approved as a new course and then recommended to the Board of Trustees to be substituted for the NAS 101 Lakota/Dakota Language I as a general education requirement for most degrees from Sitting Bull College. This course will provide students with not only an introduction to the language but also to the culture and history.
Action/Recommendation	Continue with this objective.

<i>Objective B</i>	Evaluate and review potential new programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all new programs through the use of the program review process specific to new programs.
Measurement Goal	The curriculum committee will review and approve new program requests at the monthly meetings.
Findings/Results	Feasibility studies were accepted for a MS in Education, a BA in Native American Studies, Certificates in Heavy Equipment Operations, Water Treatment Technician, and Home Energy Audit. In addition, the BS in Special Education Degree offered by the education department was changed to an Endorsement in Special Education in keeping with the ND teaching requirements.
Data Analysis	The TREND certificates continue to expand allowing SBC to offer certificates in areas with an employment need without requiring college degrees. While the MS and BA degrees now move to the Higher Learning Commission for examination, the entire process has facilitated the development and streamlining of programs and courses at Sitting Bull College.
Action/Recommendation	Continue with this objective.